

Waste Reduction Planning

It's as easy as 1, 2, 3...

MAKE EVERY WORKDAY
EARTH DAY

www.ontario.ca/wastereduction

Get started

Consult resource materials available through the Ministry of Environment's website
www.ontario.ca/wastereduction

Step 1 *Waste Audit*

Use the **Guide to Waste Audits and Waste Reduction Work Plans for IC&I Projects** to help you:

- Determine the amount, composition and nature of wastes you will generate
- Identify causes of the waste
- Identify how waste is currently managed

Step 2 *Waste Reduction Work Plan*

Use the **Guide to Waste Audits and Waste Reduction Work Plans for IC&I Projects** to:

- Establish goals for waste reduction
- Plan to Reduce, Reuse and Recycle, in that order
- Assign a waste manager
- Develop a timeline and identify expected results
- Communicate with everyone involved to ensure the plan is successful

Step 3 *Implement The Plan*

Use the **Guide to Source Separation of Recyclable Materials** (IC&I and Multi-residential) to help you:

- Establish goals for waste reduction
- Provide appropriate collection, handling and storage facilities
- Communicate clearly to ensure all involved understand the program and processes
- Ensure all materials that can be recycled are being recycled

Success!

Waste management –
it's good for business
and the environment

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